**Curriculum Vitae**

**Personal information**

Name: Barbora Novotná

Address: Plzeňská 15, 150 00 Praha, Czech Republic

Email: barbora.novotna@email.com

Telephone: +420 318 262 243

Date of Birth: 19th September, 1985

Nationality: Czech

**Work experience**

May 2014 – present

**Key account Manager**

ABC s.r.o., Prague (Czech Republic)

A successful national company selling nutritional supplements.

Care for existing clients.

Responsible for selling nutritional supplements.

January 2011 - April 2014

**Sales support**

UNO s.r.o., Brno (Czech Republic)

A national company selling business solutions for small and medium enterprises.

Processing offers.

Searching for business opportunities.

Close cooperation with management.

**Education**

2008 – 2010 Master's degree in Economics, University of Economics, Prague, Czech Republic

**Skills**

**Personal skills**

I am fast learner, hardworking person. I enjoy interesting business cases and meetings with new clients.

**Languages**

Czech: native

English: B2

German: B1

**Computer skills**

MS Office: advanced user

**Other skills**

Driving licence – category B

**Additional information**

References available upon request.

16th July, 2019, Prague Barbora Novotná